

Saltash Town Council Fees and Charges

Description		2021/2022 Charge	2021/2022 Charge
Room Hire (min of 2 hour booking from 01/04/2014) (Non VATable)			
Guildhall	Casual ph - weekdays 9am - 5pm (Community Rate)	£10.00	£10.30
	Casual ph - weekends & evenings (Community Rate)	£21.00	£21.50
	Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.40
	Casual ph - weekends & evenings (Commercial Rate)	£25.20	£25.90
Council Chamber	Casual ph - weekdays 9 am - 5pm (Community Rate)	£10.00	£10.30
	Casual ph - weekends & evenings (Community Rate)	£15.00	£15.40
	Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.40
	Casual ph - weekends & evenings (Commercial Rate)	£18.00	£18.50
20% Discount for regular bookers evenings and weekends			
Room Hire Extras (VATable)	Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
	Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
	Photocopying	20p black	20p black
		35p colour	35p colour
Room Hire (min of 2 hour booking) (VATable)			
Isambard House (Station Building)	Casual ph - weekdays 9am - 5pm (Community Rate)	£10.00	£10.00
	Casual ph - weekends & evenings (Community Rate)	£15.00	£15.00
	Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.00
	Casual ph - weekends & evenings (Commercial Rate)	£30.00	£30.00
20% Discount for regular bookers evenings and weekends			
Room Hire Extras (VATable)	Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
	Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
Other Charges (VATable)			
Freedom of Information Charge (first 18 hours free of charge)		£25.00 per hour	£25.00 per hour
Environmental Information Regulations 2004 (first 18 hours free of charge)		£25.00 per hour	£25.00 per hour
Mooring Fees (VATable)			
Pontoon (Berth) per metre - permanent users, charge per annum, minimum £900 (Non Commercial)		£150.00	£155.00
Pontoon (Berth) per metre - permanent users, charge per annum, minimum £1,300 (Commercial)		£225.00	£235.00
Visiting boats - (2 hours free);charge for 24 h (Non Commercial)		£25.00	£25.00
Visiting boats - (2 hours free);charge for 24 h (Commercial)		£37.50	£37.50
Visiting boats - 3 day stay (1 Day free of charge) (Non Commercial)		£50.00	£50.00
Trusted boated scheme - (casual users); charge per annum		£75.00	£75.00
Library Charges		Set by Cornwall Council	Set by Cornwall Council
Overdue charges for books and free DVD loans:			
Adult members		£0.25 per open day to a maximum of £8.00	£0.25 per open day to a maximum of £8.00
Access, Concessionary and Young Adult members		£0.15 per open day to a maximum of £4.00	£0.15 per open day to a maximum of £4.00
Child members (under 16)		No charge	No charge
Replacement membership cards:			
Adult members		£1.50	£1.50
Concessions, Access, Young Adult		£1.00	£1.00
Under 16s		£0.50	£0.50
Hire Charges:			
DVDs :		from £0.50 to £3.00 per week	from £0.50 to £3.00 per week
Access Member limited to 2 at a time		Free	Free
Non-fiction		Free	Free
CDs:		£1.00	£1.00
Access Member		Free	Free
Computer games (where available)		£3.00 per week	£3.00 per week
Audiobook CDs per 3 week loan			
Adults		Free	Free
Children		Free	Free
Access members, housebound member and looked after children		Free	Free
Reservations:			
Adults and Concessionary users		£1.00 per item if placed by staff member	£1.00 per item if placed by staff member
Online reservations		Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
Access and Housebound members		Free	Free
Under 18s		Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
Reader's groups free for items provided from the reading group sets (items outstanding for over 1 month will be charged as lost)		Free	Free
Books on Prescription		Free	Free
Performing Arts collection:			

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Vocal and Orchestral sets	no charge	no charge
Vocal and orchestral sets requested from outside Cornwall		
Vocal scores	10 Scores at £4 per month	10 Scores at £4 per month
Orchestral sets	£10.00 per set per three months	£10.00 per set per three months
Postage charge (please note this charge may vary, ask staff for details)	£7.00 per 20 copies	£7.00 per 20 copies
Reservation charge from library authorities inside South West Region (non-refundable)	£6.00	£6.00
Reservation charge from library authorities outside South West Region (non-refundable)	£12.05	£12.05
Renewals will be charged at the rates and time periods as listed above		
Late returns charge applies	£10.00	£10.00
Missing part charged, unless a new copy is supplied by customer	at cost plus £5.00 administration fee	at cost plus £5.00 administration fee
Out of County Inter Library Loan Requests:		
Adults	£10.10	£10.10
Concessions, Young Adults	£9.10	£9.10
Children	£4.10	£4.10
British library book loan request	£19.00	£19.00
British Library periodical request	£13.25	£13.25
British Library Loan Renewal	£5.10 per 3 week renewal period	£5.10 per 3 week renewal period
Please note that persons owing more than £5.00 in library charges may be prevented from borrowing until the balance is reduced. Please speak to a member of staff for advice.		
Use of public computers (subject to availability):		
Cornwall library members	Free for two hours	Free for two hours
Other library members (English and Welsh Library Authorities on production of a library card)	Free for one hour	Free for one hour
Non-members	Free for half an hour - no extension	Free for half an hour - no extension
Access to Wi-Fi	Free	Free
Extension of time after the free period is dependent on availability and at the discretion of the library supervisor.		
Please note that persons owing more than £5.00 in library charges will be regarded as non-members for computer charging purposes		
Printing from any source:		
1-29 sheets (price per sheet)		
Monochrome A4	£0.10	£0.10
Monochrome A3	£0.20	£0.20
Colour A4	£0.50	£0.50
Colour A3	£1.00	£1.00
30 plus sheets (price per sheet)		
Monochrome A4	£0.08	£0.08
Monochrome A3	£0.16	£0.16
Colour A4	£0.40	£0.40
Colour A3	£0.80	£0.80
High gloss colour printing on customer's own paper	£1.00	£1.00
High gloss colour printing on library paper	£1.25 per sheet	£1.25 per sheet
Commission rates:		
Requires signed agreement in place between artist and relevant Council	30%	30%

Additional Library Charges	Set by Saltash Town Council	Set by Saltash Town Council
Merchandise Items with logo	2021/22	2021/22
Jute Bags (Each)	£1.90	£1.90
Coffee Mugs (Each)	£1.99	£1.99
Writing Kits (Each)	£5.99	£5.99
Activities	Price to be given on application	Price to be given on application

Description	2021/2022	2021/2022	2022/2023
Allotments	Grenfell Avenue pa	£30.00	£30.00
(Non VATable)	Fairmead Road pa	£40.00	£40.00

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Description	2021/2022 Charge	2021/2022 Charge	
Churchtown pa	£40.00	£40.00	£40.00
Grenfell Avenue New Site pa	£30.00	£30.00	£30.00
Water pa	£10.00	£10.00	£10.00